

KEVIN A. KELLY

LEESBURG, VIRGINIA

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Summary

Detail-oriented and resourceful Business Analyst, equipped with more than 25 years of accomplishment identifying problems, and transforming legacy systems. My years of public and private training as well as living and working abroad, have afforded me strong analytic and effective interpersonal and communication skills plus ability to identify issues and recommend improvements to streamline processes.

Qualifications

- Technical acumen & business expertise.
- Training and Presentation – Executive and C-Level briefing.
- Strong analytic and effective interpersonal and communication skills.
- Testing, functional, regression, user acceptance, integration and performance.
- Project Management, Capacity planning.
- Liaise between business and technical to ensure mutual understanding.
- Business Process Improvement/Re-Engineering.
- Recognize issues and adapt project plan to cost, quality and performance.

Technical Skills

- C# .NET, ASP, Ajax, Telirik RAD Controls, Java, XML/XSD, Web Services, SOA
- Sybase, Microsoft, Oracle/IAM, SQL Developer/Data Manager
- BMC Remedy Service Desk, HipLink Paging, Bugzilla, IBM Rational Clear Quest
- HP ALM v11, Rally Software ALM, Microsoft Team Foundation
- Agile/Scrum, RAD, SDLC, OOAD, UML, IDEFx, ITIL/MOF framework
- SharePoint 2007/13 Admin Designer, Bamboo Solution Components
- Database design and modeling, MS SQL Server Reporting Services
- Client Server, Web site design and development, UI, UX

Accomplishments

IT Training

- 8 yrs of Technical Training for Sybase – 10,000 hrs of instruction to 7,000 professionals.

Consulting

- 8 yrs of enterprise consulting to Fortune 100 companies C-Level business and technical leaders.

Programming

- Designed, developed and delivered a MS Windows client server application for Texaco within a 2-month time constraint. The product delivered on-time, within budget, no bugs, and uncovered \$200K of previously misallocated funds within 2 weeks of production.
- As a Software Consultant for Cable & Wireless, resolved within 2 months of contract start, 18 months of persistent AP & AR billing problems for two micro computer applications generating an annual revenue of approximately \$500K.

Customer Service

- Service Manager for Levitz Furniture, brought the store from #15 in the region to #3 in 2 months and for the first time within the entire region, turned a profit of \$1,500 for the department.

Work Experience

Sr. Agile Business Analyst ▪ Nov 2014 – Jul 2015

Phase One Consulting Group ▪ Alexandria, VA

Sr. Agile Business Analyst for Web Services team supporting Phase One's contract to the United States Department of Agriculture Animal and Plant Health Inspection Service (USDA APHIS). USDA's Agricultural Risk Management System (ARM) is a secure, trusted Web-based Web Services application for information sharing and collaboration between Homeland Security Customs and Border Patrol and USDA APHIS Inspection Services.

- Agile/SCRUM software development methodology. Using Rally Software as the Agile Tool.
- Work closely with Scrum Master/Development Manager and SCRUM team to size and split user stories, facilitate planning sessions, reviews and retrospectives.
- Engage Product Owner to discover user stories and prioritize backlog.
- Facilitate communication between Product Owner and the developers.
- Identify and reconcile errors in client data to ensure accurate business requirements.
- Ensure User Stories are complete, unambiguous and comprehensible for the DEV team.
- Document user story acceptance criteria while working with QA Testing.

Sr. Business Systems Consultant ▪ Jun 2013 – Dec 2014

Wells Fargo and Company Home Loans ▪ Frederick, MD

- Support the Mainframe 3270 CICS development team in their effort to bring LPS into compliance with the congressionally mandated 2010 Dodd-Frank Wall Street Reform and Consumer Protection Act.
- Accurately and concisely articulate issues, risks, questions, and recommendations to customers, team members and management.
- Maintain the business requirements and ensure that they are complete, understandable for verification and validation.
- Developed a project portal utilizing Microsoft SharePoint 2007 complete with management tools to support task management, requirements, change requests, and UAT defects while streamlining the distribution of operational information to pertinent stakeholders.

Sr. Agile Business Analyst ▪ Nov 2011 – May 2012

Hewlett-Packard Enterprise Services ▪ Herndon, VA

- Support HP's contract to the Department of Homeland Security.
- Agile/SCRUM software development methodology. Deployment platform is a SharePoint 2010 Farm, with custom Web parts to support 50+ collection sites, and a 200K user base.
- Provide a structured approach to refining the User Stories. Decompose User Stories into manageable tasks that result in deliverable units of work.
- Lead requirements analysis, validation and verification, for the application front end to ensure that the user acceptance criteria was clear and concise for testing verification.
- Participate in User Story sizing and point estimation.
- Used HP's ALM 11 for managing the requirements, testing, and defects.

Sr. Business Systems Consultant ▪ Apr 2010 – Oct 2011
Wells Fargo & Company Capital Markets ▪ Frederick, MD

- Supported production control for the Secondary Marketing System supporting the pooling and delivery of Government and non-conforming loan products.
- Managed the reconciliation and procedures for SOX compliance. Presented and demonstrated to the SOX Auditor on two occasions our procedures and controls for loan processing.
- Responsible for OLAs, SLAs, Service Catalog, Service Mapping and Service Improvement Programs within the ITIL/MOF framework.
- Provide problem analysis, and support to UNIX and Mainframe batch cycle programs.
- Utilized Microsoft SharePoint 2007 to streamline the collection and distribution of operational and financial information to pertinent stakeholders.
- Developed, implemented and managed the data collection and reporting solutions, of nightly batch timings, loan totals and amounts.
- Created SharePoint custom lists, calendars, document libraries, announcement boards and dashboards for critical IT processes to meet project needs.

Sr. Business Requirements Analyst and Technical Lead ▪ Nov 2007 – Aug 2009
SAIC ▪ McLean, VA

- Lead a development team in the design and development of a congressionally mandated web site for the USDA Food Safety and Inspection Service for meat, poultry and egg products.
- Lead the requirement analysis, design, building and testing for the Domestic Inspection team.
- Elicit requirements using BPM, interviews, document analysis, stakeholder workshops, surveys, site visits, business process descriptions, use cases, scenarios, business analysis, task and workflow analysis, wireframes, IDEFx and UML Diagrams.
- Review and verify requirements for validity, and completeness. Correct ambiguities, and ensure requirements are written in an assertive language.
- Critically evaluate information gathered from multiple sources, reconcile conflicts, decompose high-level information into details, abstract up from low-level information to a general understanding, and distinguish user requests from the underlying true needs.
- Develop requirements specifications according to standard templates, using natural language.

Education

Park University, Parkville, MO
1992 ▪ Associate of Science in Computer Science
Boston University, Boston, MA
2007 ▪ Project Management Certificate Program
SilverStream Software, Billerica, MA
1998 ▪ Certified SilverStream Programmer
Powersoft/Sybase, Inc. Burlington, MA
1994 ▪ Certified PowerBuilder Developer
Computación S.R.L., Asunción, Paraguay
1982 ▪ System Analysis and Design

Personal

Fluent in Spanish. Also served with the US Marine Corps, Honorable Discharge, Sergeant E-5; held Top Secret Clearance.